

Hampshire Police Federation

Group Insurance Scheme

Unsocial hours benefit claim form



You are eligible to claim this benefit if you have been off sick for more than 7 days and were scheduled to work unsocial hours between 20.00hrs and 06.00 am.

Benefit is payable for a maximum of 8 weeks (not necessarily consecutive) but not beyond 26 weeks from the date of disablement.

Unsocial hours benefit is applicable to your unsocial hours enhancement at 10% of basic salary, up to a limit of £60 per week.

If you wish to claim unsocial hours benefit please complete and return this form to: **Hampshire Police Federation, Federation House, 440 The Grange, Romsey Road, Michelmersh, Romsey SO51 0AE**

PLEASE COMPLETE IN BLOCK CAPITALS

Full name..... Age.....
Home address.....
..... Postcode.....
Telephone no..... Mobile..... Email.....
Collar number..... Rank.....

First date of absence.....

First date of claim (*this must be after 7 days of absence*).....

Last date of absence.....

Number of hours claimed.....

I hereby declare that:

- the number of hours I am claiming are based on the hours I was scheduled to work
- my normal hourly rate is..... (**please attach a copy of your most recent pay slip in support of this claim**)
- I was a subscribing member of the Hampshire Police Federation group insurance scheme for the period of this claim

I confirm that I have taken reasonable care to ensure that the statements above are honest and correct. I understand that if they are not correct this could mean a claim is rejected.

Signature.....Date.....

Please note that the Federation office may pass information held by the Force to the brokers but only that which is necessary in connection with your claim and membership of the scheme.

Please complete the section overleaf to enable payment direct to your bank account.

To be completed by your Line Manager:

I certify that the above was scheduled to work the unsocial hours detailed above and has been off work during this time due to illness / injury.

Signed..... Date..... Rank.....

Signed on behalf of the JBB (confirming scheme membership).....

Unsocial Hours Benefit claim form (continued...)

Please complete the following section to enable benefit payments to be made direct to your nominated bank account:

Bank name and address _____

Branch sort code: _____ / _____ / _____

Account name: _____

Account number: _____

